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| **Applicant Details for Grant Round Date:** |
| Group/Organisation Name: |  |
| ABN: |  | Registered for GST? | Yes/ No |
| Contact Person: |  |
| Position Title: |  |
| E-mail Address: |  |
| Phone Number: |  | Fax Number: |  |
| Postal Address: | Street Name and Number/ PO Box: |  |
| Suburb: |  |
| State: |  |
| Post Code: |  |
| Type of Group/Organisation | Primarily, what category best describes your organisation? (X mark appropriate responses) |
|  | Community Group |
|  | Local Government |
|  | Non-profit Organisation |
|  | Other, please specify:  |
| Is your Organisation Incorporated? | Yes/No If no, you will need to consider an organisation who can auspice your activity, and the Auspice Agreement Form will need to be completed by them |
| When was your group / organisation established and what does it do / who is the target group? |  |

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| Please describe your proposed activity in no more than 200 words, including possible dates and venue site. |  |
| How did you identify the need for the Activity and how will it benefit those affected by past forced adoption practices in South Australia?  |  |
| How many participants will be involved in this activity? |  |
| Do you plan to partner with another group/organisation to hold this activity? If yes, what group/organisation? (this organisation can also be the Auspicing organisation) |  |
| Are there any other groups /organisations and their members/clients who may also benefit from this project? |  |

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| Will your group/organisation be promoting your activity to other groups’/organisations’ members or clients? If yes, which group/ organisation? |  |
| Is your group/organisation providing any kind of financial or in-kind support to this activity? |  |
| Please identify how you plan to evaluate the activity |  |
| Who are the key people (ie. Facilitators and organisers) involved in running the activity? Please list their qualifications.  |  |
| What, if any, are the risks involved with this activity, and how do you propose to respond to and manage these? |  |

**Budget**

Please provide quotes or documentation supporting each budget item, where possible.

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| **ITEM** | **NOTES**  | **COST (incl****GST)** | **INVOICE****INCLUDED** |
| Venue Hire |  |  |  |
| Consumables |  |  |  |
| Administration (paper, printing And postage) |  |  |  |
| Facilitation costs |  |  |  |
| Activity Materials, Books & Resources |  |  |  |
| Equipment Hire for activity |  |  |  |
| Other (please specify) |  |  |  |
| **TOTAL GRANT MONIES REQUESTED** |  |  |  |

**Feedback**

How do you propose to collect feedback about your activity and manage any complaints your organisation / group may receive?

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